



## Job Description: Mother's Day Out Co-Teacher

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**Department:** Mother's Day Out

**Job Title:** Co-Teacher

**Reports to:** Mother's Day Out Director

**Classification:** 11 Hours Weekly / Tuesday & Thursdays 9:00am-2:30pm

### Job Description and Responsibilities:

#### PURPOSE:

Mother's Day Out is a ministry of Bayside Baptist Church that desires to engage with families in the community and seeks to provide a safe, nurturing place for preschool children to learn about the gospel of Jesus Christ.

#### COMPETENCIES & EXPECTATIONS:

- Be a follower of Jesus and able to share your testimony.
- Must have reached the age of 16.
- Maintain CPR certifications.
- Must be able to lift and carry 40 pounds.

#### ESSENTIAL JOB FUNCTIONS:

- Provide instruction in the classroom.
- Engage with the children and families involved in MDO.
- Be a team player.
- Speak with Director regarding any needs or concerns in the classroom.
- Supervise, ensure safety, and well-being of the children at all times.
- Assist the Co-Teacher in any way possible including but not limited to:
  - Preparing and setting up activities.
  - Implementing portions of the daily program as directed by the Director or co-teacher.
  - Assisting in keeping the classroom, storage areas, and bathrooms clean, neat, orderly, and sanitized.
  - Help with keeping diapers changed.
- Attend staff meeting at 9:00 (this will provide for planning of the upcoming activities).
- Attend quarterly staff trainings.
- Maintaining attendance and incident reports.

**Inquiries and resumes may be sent to [RalstonLK@baysidebaptist.org](mailto:RalstonLK@baysidebaptist.org).**